



Wednesday, February 25, 2015 | 9 a.m. - 2 p.m.

SCOTTSDALE CENTER FOR THE PERFORMING ARTS
7380 EAST 2ND STREET | SCOTTSDALE, AZ 85251

Early Bird Exhibitor Fee: \$300 | Early Bird Non-Profit Fee: \$125

***Early Bird Deadline - Friday, November 28, 2014**

Standard Exhibitor Fee: \$395 | Standard Non-Profit Fee: \$195

WWW.SCOTTSDALEAZ.GOV/SENIORS/SENIOREXPO
(480) 312-5810 (PHONE) | (480) 312-5815 (FAX)

IN THE EVENT OF RAIN, EXHIBITORS REGISTERED AFTER JANUARY 9, 2015
MAY BE WITHDRAWN AND ISSUED A FULL REFUND FOR EXHIBITOR SPACE.

A COMPANY INFORMATION (INFORMATION MAY BE PUBLISHED)

COMPANY NAME _____

ADDRESS _____

CITY _____ STATE _____

ZIP _____ PHONE _____

E-MAIL ADDRESS _____

PLEASE PRINT COMPANY NAME, PHONE NUMBER AND WEB ADDRESS EXACTLY AS YOU WOULD LIKE IT TO APPEAR IN OUR DIRECTORY

COMPANY NAME

PHONE NUMBER

WEBSITE ADDRESS

B CONDITIONS OF PARTICIPATION

1. **Payment:** Payment must be submitted with completed application to Via Linda Senior Center at 10440 E. Via Linda, Scottsdale, AZ 85258 or can be taken over the phone if paying with credit card (Visa, Mastercard, Discover and American Express) at (480) 312-5810. Checks should be made payable to the City of Scottsdale. Cash payments must be made in person. You can submit your completed paperwork by fax to (480) 312-5815 Attn: "Senior Expo" or scan and email to scummings@scottsdaleaz.gov.

2. **Booth Setup/Tear Down:** Organizations are responsible for the preparation and clean up of your assigned area. You must occupy your area by 8 a.m. the day of the Expo or forfeit your space. Your booth must be "open" until 1 p.m. - this is strictly enforced.

3. Exhibitor fee includes 6-foot table, two chairs and a table cloth.

4. The City of Scottsdale will assume no liability for loss or damage of property or merchandise.

5. **Agreement:** The attached Exhibitor Agreement form must be filled out and attached to the application.

6. **Outdoor** exhibitors will be issued refunds in the event of rain or inclement weather.

7. No Exhibitor shall assign, sublet or share the exhibit space allotted with another business or firm unless prior written approval has been obtained from Scottsdale Senior Services.

8. No direct or retail sales are permitted at any time. The exchange of payment and delivery of product through sales is strictly prohibited.





"All Things Senior" Expo & Tradeshow Exhibitor Agreement

THIS Agreement, made and entered into this _____ day of _____, 2014, by and between the CITY OF SCOTTSDALE, a municipal corporation, hereinafter referred to as "CITY", and,

_____,
Name **Address**

_____ hereinafter referred to as "Exhibitor".

City, State, Zip **Phone No.**

WITNESSETH:

WHEREAS, the CITY desires to enter into an Exhibitor Agreement with the Exhibitor for the **All Things Senior Expo Event**.

WHEREAS, the Exhibitor is qualified to perform the services required,

NOW THEREFORE, for and in consideration of the following terms and conditions, the parties hereto agree as follows:

1. CITY has an agreement with the Exhibitor to perform the services required to attend the following event,

Name of Event/Activity

2014 "All Things Senior" Expo & Tradeshow

Date/Time to be onsite (includes set up/clean up)

Wednesday, February 25, 2015 - 7:00 a.m. to 7:00 p.m. (event time: 9 a.m. - 2 p.m.)

Location (including address)

Scottsdale Center for Performing Arts – 7380 E. 2nd St. Scottsdale, AZ. 85251

2. The Exhibitor shall **not be** permitted to sell any goods or services during the event/activity. The Exhibitor agrees that their participation in the event is voluntary and the Exhibitor is not receiving a fee from the City to participate.
4. To the fullest extent permitted by law, Exhibitor, their successors, assigns and guarantors shall defend, indemnify and hold harmless the City of Scottsdale, its agents, representatives, officers, directors, officials and employees from and against all allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, attorney fees, court costs, and the cost of appellate proceedings, and all claim adjusting and handling expense, related to, arising from or out of, or resulting from any negligent or willful actions, acts, errors, mistakes or omissions caused in whole or part by Exhibitor performing services under this Agreement. The above defense, indemnity and hold harmless obligations do not apply to claims resulting from the sole negligence of the City.
5. The Exhibitor agrees to perform those functions described above in a reasonable manner. The CITY shall not be responsible for injury, damages, or loss due to the Exhibitor's performance of these Services. The Exhibitor is responsible for removing all materials from the premises at the conclusion of the event.
6. The CITY may terminate this agreement by giving the Exhibitor three (3) days prior notice.

X

Exhibitor Signature

Event Coordinator Signature

Risk Management Director

Nick Molinari, Recreation Supervisor

Exhibitor Print Name

Print Name

Print Name